

Women's Initiatives for Gender Justice Programme Officer

The Women's Initiatives for Gender Justice is looking to fill the following position in its office in The Hague, the Netherlands: **Programme Officer (Full Time)**

The Women's Initiatives for Gender Justice is an international women's human rights organisation that advocates for the prosecution of gender-based crimes through the International Criminal Court (ICC) and works with women most affected by armed conflict situations under investigation by the ICC.

Summary of Responsibilities:

The Programme Officer will be part of a highly efficient and motivated team. This position will be involved in programme development; co-ordination of capacity and movement building initiatives, strategic workshops and consultations; resource development; maintaining and building partnerships particularly with conflict-based women's rights and peace activists

Primary Tasks:

- Support our country-based initiatives with women most affected by the conflicts under investigation by the ICC (currently Uganda, Democratic Republic of the Congo, Darfur, Central African Republic, Libya and Cote d'Ivoire), including – strategic documentation, capacity building, the participation of women victims/survivors in domestic and international justice-seeking and reparations processes, participation in peace talks and the implementation of Peace Agreements.
- Support the campaigns and advocacy work of the Women's Initiatives through co-ordination and facilitation with partners and allies;
- Coordinate regular communication with partners and allies in armed conflicts;
- Research and contribute to publications (including the annual Gender Report Card on the ICC), regular e-letters (Women's Voices), articles and expert papers;
- Contribute to the organisation of our international, regional and national events, and global movement and constituency building work;
- Contribute to the Women's Initiatives gender justice monitoring strategies in relation to the Office of the Prosecutor, Registry, and Judiciary;
- Contribute to the Women's Initiatives programmes on reparations and advocacy with the ICC Trust Fund for Victims and the Assembly of States Parties;
- Support programmes and strategies to raise awareness of the ICC amongst a range of movements and networks;
- Coordinate the recruitment and activities of Programme Interns;
- Other tasks as assigned by the Executive Director.

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Essential Experience:

Minimum 5 years employment in the field of women's human rights and gender equality or direct involvement in the integration of gender issues in relevant fields e.g. Public Health, HIV/AIDS, the justice sector.

Experience working at national and international levels including working within the NGO sector and a strong background in initiating and implementing programmes.

Experience working in conflict or crisis situations would be highly relevant.

Awareness of and commitment to the Rome Statute and the International Criminal Court;

Strong research and writing skills;

Well developed analytical skills and the ability to absorb information quickly;

Highly organized, reliable attention to detail and ability to work independently when needed;

At minimum, the candidate must be bi-lingual in English and French. Other highly valued languages include Arabic and Spanish.

Excellent communication and inter-personal skills, and the ability to establish and maintain effective working relationships with colleagues, partners, external actors and allies.

Advanced computer skills;

Ability to work under-pressure, meet deadlines, prioritise workload and 'multi-task';

Mature work practices, highly motivated, demonstrated sound judgment and the ability to respond positively to mentoring and directions.

Education: At minimum a Bachelor's degree in relevant fields such as Women's Studies, Political Science, Public Health, Arts and Law. This list is not exclusive and emphasis will be placed on sound work experience and proven abilities.

Conditions: Full time, paid position. Competitive salary and conditions.

Please apply (in English) by 1 July 2011.

Please send:

1. A curriculum vitae
2. A cover letter describing why you are interested in the position and summarizing your relevant experience and suitability for the post (no more than 3 pages in length).
3. The names and contact details of three referees

Apply by email or fax to: Human Resources
Women's Initiatives for Gender Justice
personnel@iccwomen.org Fax: +31 70 392 5270

No phone calls please. Only those selected for an interview will be contacted.